

# PREPARING FOR EXAMS

## BEFORE: Easy as 1, 2, 3

### 1. What Do I know

- How much does this test count toward my final grade?
- When/where is the test?
- What special material(s) will I need to take the test?
- Is the test cumulative or noncumulative?
- What does the test cover? Will the test require me to apply information or think critically?
- Will the test questions be multiple choice, true-false, and/or short answer?

### 2. What Do I Need?

- What information do I predict will be on the test?
- What study tools and memory methods will work best with this material and the types of questions on the exam?
- Can I find a partner or group to study with?
- Who can help?

### 3. Where and When?

- How much time do I have before the exam?
- How much time will I need?
- How much time each day will I study?
- When will I study?
- Where will I study?
- When will my study group/partner and I meet?
- What obligations do I have that might interfere with this study time?



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## DURING: Is it Working?

- Am I studying actively, through writing or speaking?
- Am I following my schedule? What adjustments do I need to make?
- Am I distributing my study time to avoid memory interference and physical fatigue?
- Am I learning efficiently?
- Does it “feel right?”



## AFTER: How Did I Do?

- Reward yourself!
- Learn from the experience.
- What type of questions did I miss most often?
- What changes can I make to my study plan to avoid these trends in the future?
- File your plan, course materials, study aids, exam, worksheet, and evaluation for future reference.

