

Student Attendance Tracker

Student Name: _____

Student ID #: _____

Quarter: _____



Instructions: Have your tutor sign below for each session and review you attend. **Keep this document as proof that you have attended all sessions required by your sponsoring department.** If your zot account is charged and should not have been, please show this document to LARC staff in RH 282 so we may contact Campus Billing to correct any errors.

Course Name: _____

Course Code: _____

Week	Session #1 Mon/Tues	Tutor Signature	Session #2 Wed/Thurs	Tutor Signature 2	Comments
<i>Week Example: 1-10</i>	<i>Date Example: 10/3/16</i>	<i>Tutor Example: Peter Anteater</i>	<i>Date Example: 10/5/16</i>	<i>Tutor Example: Peter Anteater</i>	<i>Example: Session #2 Cancelled</i>
Week 1					
Week 2					
Week 3					
Week 4					
Week 5					
Week 6					
Week 7					
Week 8					
Week 9					
Week 10					
	Date	Tutor Signature			
Review Session					
Review Session					
Review Session					